



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Rick Schmitt

SEPTEMBER 19, 2013

THURSDAY, SEPTEMBER 19, 2013
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION 6:01 PM
The Board convened to Closed Session at 6:01 PM to discuss the following:
A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (2 issues)
B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent, Deputy Superintendent, and Associate Superintendents Employee Organizations: San Dieguito Faculty Association / California School Employees Association
C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), (D), and (E) (1 issue): FINRA-DR Arbitration No. 12-00466, San Dieguito Public Facilities Authority v Morgan Stanley & Co., Inc.

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro Amy Atun, Canyon Crest Academy
Barbara Groth Jourdan Johnson, Torrey Pines High School
Beth Hergesheimer Noel Kildiszew, La Costa Canyon High School
Amy Herman Mary Hope Liesegang, San Dieguito Academy
John Salazar Madison MacKenzie, Sunset High School

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business Services
Michael Grove, Ed.D., Associate Superintendent / Educational Services
Torrie Norton, Associate Superintendent, Human Resources
John Addleman, Director, Planning and Financial Management
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:32 PM by President Barbara Groth.

4. PLEDGE OF ALLEGIANCE (ITEM 4)
President Groth led the Pledge of Allegiance.
5. REPORT OUT OF CLOSED SESSION (ITEM 5)
The Board met in closed session; there was no action taken.
6. APPROVAL OF MINUTES OF SEPTEMBER 5, 2013; BOARD WORKSHOP AND, REGULAR BOARD MEETING
It was moved by Ms. Amy Herman, seconded by Ms. Beth Hergesheimer, to approve Minutes of September 5th, as presented. Motion unanimously carried.

NON-ACTION ITEMS (ITEMS 7 - 10)

7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES
Students gave updates on events and highlights at their schools.
8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
All trustees attended the Student Achievement Board Workshop held prior to this meeting.
Ms. Joyce Dalessandro, Ms. Beth Hergeshiemer, Ms. Barbara Groth, and Ms. Amy Herman attended Back to School Nights at La Costa Canyon High, Earl Warren Middle School, San Dieguito Academy, Canyon Crest Academy, and Oak Crest Middle School.
Ms. Barbara Groth attended a meeting San Diego County School Boards Association meeting; a Local Control Funding Formula meeting at San Diego County Office; a California Interscholastic Federation Symposium; and announced the Honoring Our Own Recognition Event scheduled for May 2nd.
Ms. Beth Hergesheimer – Participated in the California School Boards Association Back to School Webinar.
Mr. John Salazar had nothing further to report.
9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES..... RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt joined the Board at all Back To School Nights mentioned earlier; attended the CIF Symposium with Board President Barbara Groth and Director Rick Ayala. Superintendent; gave an update on a recent Regional Achievement Summit, where area Superintendents and Curriculum and Instruction Administrators from each feeder district met to discuss goals in anticipation of Common Core State Standards. The meeting was facilitated by Dr. Mike Grove and Dr. Jason Vilorio. There was very positive feedback as well as significant progress.
10. DEPARTMENT / SITE UPDATES (NONE SCHEDULED)

CONSENT ITEMS..... (ITEMS 11 - 15)

It was moved by Ms. Beth Hergesheimer, seconded by Ms. Joyce Dalessandro, that all consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Acceptance of Gifts and Donations as presented.
- B. FIELD TRIP REQUESTS
Approval of Field Trip Requests as presented.

12. HUMAN RESOURCES

- A. PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Scripps Health to provide internship opportunities for San Dieguito Union High School District students, during the period January 1, 2014 through December 31, 2016, at no cost to the district.
2. TeamMates Mentoring Program, a Nebraska nonprofit corporation (TMP), TeamMates of San Diego North Coast, a California nonprofit corporation and authorized chapter of TMP, to provide the TeamMates Mentoring Program for San Dieguito Union High School District students, during the period September 20, 2013 until terminated by either party in writing, at no cost to the district.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Dependable Nursing, LLC (ICA), to provide a credentialed school nurse on an as needed basis, during the period August 23, 2013 through June 30, 2014, at the rate \$65.00 per hour, to be expended from the General Fund 03-00.
2. EBS Healthcare, Inc. (ICA), to provide a speech language pathologist on an as needed basis, during the period September 3, 2013 through June 30, 2014, at the rate of \$67.63 per hour for regular hours worked plus travel reimbursement if asked to travel to multiple school sites and time and one half for any holiday or overtime hours worked, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID No. 2069067475, for psychological services of 60 minutes per week provided by Lori L. Riddle-Walkder, MFT, during the period July 1, 2013 through June 30, 2014.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. City of San Diego Parks & Recreation Department, Carmel Valley Recreation Center, for lease of facilities for Carmel Valley Middle School off-campus PE classes, during the period September 10, 2013 through December 19, 2013, for an amount not to exceed \$976.50, to be expended from the General Fund 03-00.
2. Safety Kleen Systems, Inc., to provide solvent tank services at Torrey Pines High School's auto shop, during the period September 9, 2013 until terminated by either party with 30 day written notice, for an amount not to exceed \$1,200.00 per year, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Rancho Santa Fe Security Systems, Inc., amending the district wide alarm system monitoring & maintenance agreement to include systems added to the San Dieguito Academy Performing Arts Center and La Costa Canyon High School, increasing the annual not to exceed amount for existing systems to \$18,399.24, to be expended from the General Fund 03-00.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. ADOPTION OF RESOLUTION DELEGATING AUTHORITY IN REGARD TO THE SALE AND DISPOSAL OF SURPLUS PERSONAL PROPERTY

Adopt the attached resolution authorizing delegation of authority in regard to the sale and disposal of surplus personal property.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing

PROPOSITION AA

H. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Dudek, to provide District wide Storm Water Pollution Prevention Plan Services, during the period September 20, 2013 through September 19, 2014, in an amount not to exceed \$100,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
2. Nolte Associates, Inc., to provide District wide Storm Water Pollution Prevention Plan Services, during the period September 20, 2013 through September 19, 2014, in an amount not to exceed \$100,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
3. Twining, Inc., to provide District wide Storm Water Pollution Prevention Plan Services, during the period September 20, 2013 through September 19, 2014, in an amount not to exceed \$100,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.

4. David Beckwith & Associates, Inc., to provide District wide Storm Water Pollution Prevention Plan Services, during the period September 20, 2013 through September 19, 2014, in an amount not to exceed \$100,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
5. Geocon Inc., to provide Geotechnical Investigation for Retaining Wall at Canyon Crest Academy, during the period September 20, 2013 through March 20, 2014, in the amount of \$8,500.00, to be expended from Building Fund-Prop 39 Fund 21-39.
6. Geocon Inc., to provide Geotechnical Investigation for the Science Building at Torrey Pines High School, during the period September 20, 2013 through March 20, 2014, in the amount of \$6,800.00, to be expended from Building Fund-Prop 39 Fund 21-39.
7. Johnson Consulting Engineers, Inc., to provide Electrical Design of Audiovisual system at Canyon Crest Academy Stadium project, during the period September 20, 2013 through March 20, 2014, in the amount of \$21,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.

I. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

J. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

K. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Oak Crest Middle School Field Improvement CB2013-09, contract entered into with Gem Industrial Inc., decreasing the contract amount by \$3,144.04 for a new total of \$610,715.96, and extending the contract 69 days.
2. Diegueno Middle School HVAC Upgrades CB2013-02, contract entered into with EC Constructors, Inc., decreasing the contract amount by \$63,246.00 for a new total of \$233,348.00, and extending the contract 38 days.
3. Diegueno Middle School HVAC Upgrades CB2013-02, contract entered into with Pacific Winds Building, Inc., decreasing the contract amount by \$80,506.37 for a new total of \$182,493.63, and extending the contract 38 days.
4. Oak Crest Middle School HVAC Upgrades CB2013-03, contract entered into with EC Constructors, Inc., decreasing the contract amount by \$87,906.00 for a new total of \$70,196.00, and extending the contract 38 days.
5. Oak Crest Middle School HVAC Upgrades CB2013-03, contract entered into with Precision Electric, Inc., decreasing the contract amount by \$100,807.83 for a new total of \$126,692.17, and extending the contract 38 days.

L. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. Oak Crest Middle School Field Improvement CB2013-09, contract entered into with Gem Industrial Inc.
2. Diegueno Middle School HVAC Upgrades CB2013-02, contract entered into with EC Constructors, Inc.
3. Diegueno Middle School HVAC Upgrades CB2013-02, contract entered into with Pacific Winds Building, Inc.
4. Oak Crest Middle School HVAC Upgrades CB2013-03, contract entered into with EC Constructors, Inc.
5. Oak Crest Middle School HVAC Upgrades CB2013-03, contract entered into with Precision Electric, Inc.

DISCUSSION / ACTION ITEMS (ITEMS 16 - 18)

16. COMMUNITY FACILITIES DISTRICT 95-2 / ANNEXATION NO. 19 / ADOPTION OF RESOLUTION CERTIFYING ELECTION RESULTS / PRIMROSE LANE / A 10-UNIT FAMILY SUBDIVISION/DEVELOPMENT / CITYMARK OLIVENHAIN, LLC

It was moved Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to adopt the Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2, Certifying the Election Results, as shown in the attached supplement. Motion unanimously carried.

17. APPROVAL OF EDUCATION PLAN – STRATEGIC THEMES, 2013-14

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to approve the "2013-14 Education Plan – Strategic Themes" as presented. Motion unanimously carried.

18. ADOPTION OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Adopt the attached Declaration of Need for Fully Qualified Educators, as per 1994 California Commission on Teacher Credentialing (CCTC) requirement, in order to hire teachers on emergency credentials.

It was moved by Ms. Beth Hergesheimer, seconded by Ms. Joyce Dalessandro, to adopt the Declaration of Need for Fully Qualified Educators, as presented. Motion unanimously carried.

INFORMATION ITEMS (ITEMS 19 - 28)

19. REVIEW OF DESIGN CONCEPT & MATERIALS / TORREY PINES HS SCIENCE BLDG

This item was presented as an information item only.

20. LABOR COMPLIANCE PROGRAM ANNUAL REPORT 2013, REPORTING PERIOD JULY 1, 2012 THROUGH JUNE 30, 2013

This item was presented as an information item only.

21. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill gave an update on the status of high school shuttles and bus routes; Director Dan Love has proposed creating a PM Only bus pass for 50% of the cost of a full pass. Mr. Dill also reminded the board of the upcoming Prop AA Project Tour scheduled on September 26th.

24. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT, HR

Ms. Norton announced that staffing for the current year has been completed; now HR is focusing on evaluations and working with principals on the process.

25. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT, ED SVCS

Dr. Grove discussed details of the Regional Achievement Summit, where Common Core collaboration will be a key focus, as well as other areas of student transition. The districts are working on developing a more cohesive K-12 English Learner program and improved strategies. Future meetings are scheduled and more updates will follow. SDUHSD Teachers will be going through Common Core Training which has begun this week.

26. PUBLIC COMMENTS – (None presented)

27. FUTURE AGENDA ITEMS - None discussed.

28. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

29. CLOSED SESSION – Nothing further to report out of closed session.

30. ADJOURNMENT OF MEETING - Meeting adjourned at 7:19 PM.

APPROVED IN PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT 10-3-13
Becky Banning
BECKY BANNING RECORDING SECRETARY
BOARD OF TRUSTEES

Beth Hergesheimer
Beth Hergesheimer, Board Clerk
Rick Schmitt
Rick Schmitt, Superintendent

10-3-13
Date
10-3-13
Date